



**Minutes of the Monthly Meeting of  
Slaley Parish Council  
Held on Monday 20<sup>th</sup> April 2026 at 7.00pm  
In Slaley Commemoration Hall**

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**Present**

Councillor Anne Livesey (Chair), Councillor Michael Ogle, Councillor Nicole Dean, Councillor Mark Osborne, Councillor Alexia Dawson.

**In attendance**

Parish Clerk - Samantha Dalglish,

**Members of Public**

Residents – None

**1. Welcome and councillor news.**

None

**2. Public Participation.**

None

**3. Apologies for absence**

Councillor Julie Cole & County Councillor Colin Horncastle.

**4. Declarations of Interest**

None

**5. Planning Applications**

None

**6. Minutes of previous meetings**

Minutes of Meeting Held on Monday 16<sup>th</sup> March 2026.

Minutes were agreed as true copy (*Proposed – Cllr Ogle /Seconded Cllr Dawson*)

**7. Matters arising – actions log**

The advertising policy will need to be reviewed and updated

**Action: The Clerk will send the current Advertising Policy to Councillor Dawson to review**

**8. County Councillor update.**

None

**9. Agenda Items.**

a. **Wooley Grange Adoption Update** (*led by Cllr Livesey*)

No further updates were available. County Councillor Horncastle will be asked to investigate the County Council's agreement to the wayleave in order to progress the matter.

**Action:** *The Clerk will request County Councillor Horncastle investigate.*

b. **Community policing report** (*led by Parish Clerk*)

The police report was distributed to Councillors for review.

**Action:** *Councillor Cole will follow up on the results of any ongoing investigations.*

c. **Assertion 10 – Gov.uk email** (*led by Parish Clerk*)

The IT Policy was presented in order to comply with Assertion 10 requirements and was subsequently adopted on 20 April 2026.

**Action:** *The Clerk will post the IT policy on the Slaley Community Website*

d. **End of year accounts** (*led by Clerk*)

The year end accounts were reviewed and approved in preparation for the internal audit.

*(Proposed – Cllr Livesey/Seconded Cllr Ogle)*

**Action:** *The Clerk will prepare accounts for distribution to internal auditor.*

e. **Scribe accounting system** (*led by Clerk*)

The Clerk presented the Scribe accounting system as a means of reducing accounting hours and associated staffing costs. The system would also provide councillors with real-time access to financial information for review.

*(Proposed – Cllr Livesey / Seconded – Cllr Ogle)*

**Action:** *The Clerk will proceed with setting up the Scribe accounting system.*

f. **Banking Mandate** (*led by Parish Clerk*)

While adding councillors to the Lloyd's banking mandate, it was discovered that former councillor Ian Stevens remains a full signatory on the accounts. Mr Stevens is currently unavailable and has not accessed the account since his resignation.

The accounts require approval from both existing signatories to add new ones, or alternatively, a formal board resolution to remove Mr Stevens and appoint the current councillors to the banking mandate.

Councillor Anne Livesey proposed a resolution to remove former councillor Ian Stevens from all Slaley Parish Council bank accounts and to appoint Councillors Anne Livesey (Chair), Alexia Dawson, and Nicole Dean as full signatories.

*(Proposed – Cllr Livesey / Seconded – Cllr Ogle)*

*This resolution was carried unanimously by all councillors.*

**Action:** *Samantha Dalglish, Slaley Parish Clerk and a full signatory to the bank accounts, will contact Lloyds Bank to arrange the removal of former councillor Ian Stevens and the addition of Councillors Anne Livesey, Alexia Dawson, and Nicole Dean as full signatories to the Slaley Parish Council accounts.*

g. **Insurance Renewal** *(led by Parish Clerk & Councillor Dean)*

The Slaley Parish insurance policy is due for renewal. Councillor Dean proposed investigating alternative insurance providers to determine whether costs could be reduced.

*(Proposed – Cllr Dean / Seconded – Cllr Livesey)*

**Action:** *The Clerk will forward the schedule of insurance to Councillor Dean for her review.*

h. **Ground Nesting Birds sign update** *(led by Cllr Osbourne)*

Councillor Osborne has contacted the Moorland Association by email and is currently awaiting a response. He was also advised to get in touch with the Forestry Commission and will follow this up.

**Action:** *Councillor Osborne will follow up with the Forestry Commission and the Moorland Association.*

i. **Confirmation of meeting dates for 2026/2027 year** *(led by Parish Clerk)*

It was agreed that no meetings would be held in the months of August and December.

**Action:** *The Clerk will distribute an updated meeting schedule at the next meeting.*

## 10. Correspondence

- 1.1 – Community Governance Toolkit  
Councillors will review the Community Governance toolkit as forwarded to them by the Clerk.
- 1.2 – Digital Switchover  
Councillors will review the Digital Switchover information to be able to share with residents if required.
- 1.3 – Promotion of Slaley Beer Festival  
Councillors agreed to promote the Slaley Beer Festival where required.

**11. Finances (led by Parish Clerk)**

- Finances accepted as true record.

*(Proposed – Cllr Livesey /Seconded – Cllr Dawson)*

**12. Agenda Items for 20<sup>th</sup> April meeting agenda**

- Wooley Grange adoption update
- Bank Mandate
- Grass Cutting
- Wildflower Verges.

**13. Private session/ confidential items**

None

**14. Any Other Business**

- Councillors discussed both the potential benefits and the challenges associated with introducing wildflower verges in Slaley.
- Councillor Osborne will prepare a list outlining the advantages and disadvantages of implementing wildflower verges.

**Action:** *Councillor Osborne will investigate the pros and cons of wildflower verges.*

**15. Date of Next Meeting**

Monday 18<sup>th</sup> May 2026 at 6.30pm AGM, 7pm Ordinary meeting (Commemoration Hall) unless otherwise advised

***There being no further business, the meeting was closed at 8.15 pm***